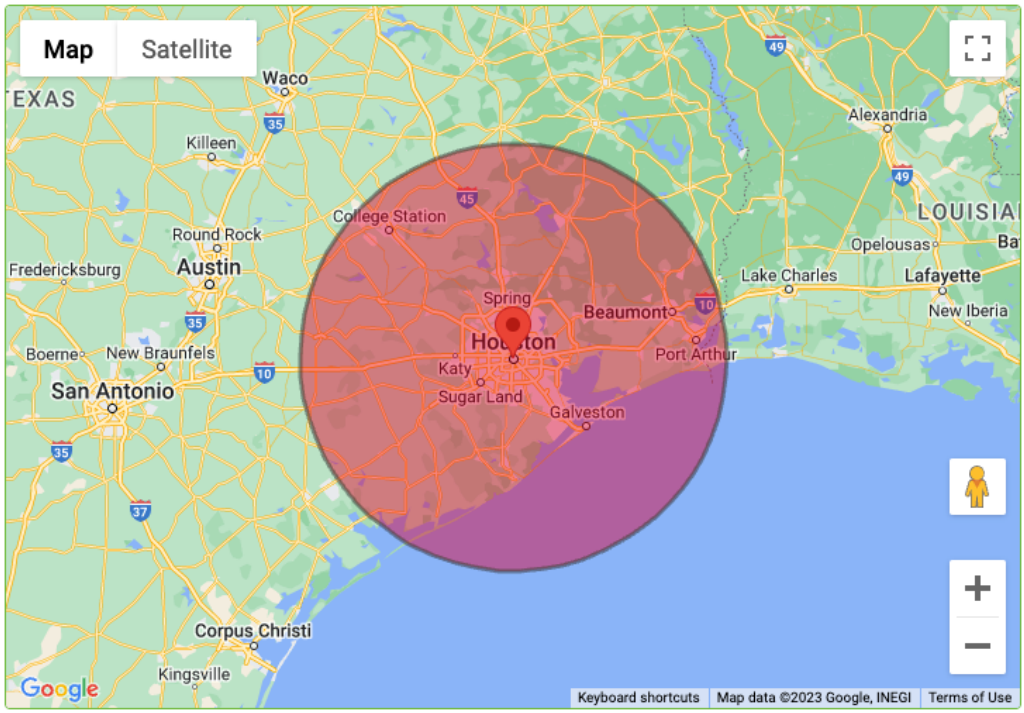
*** EXERCISE *** **INCIDENT BRIEFING (ICS 201)**

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
2023 WGD Traffic Exercise	20230812-01	Date: 8/12/2023 Time: 1000 CDT

4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment)**:**



5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command)**:** Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

A hurricane made landfall in the Houston area causing all telecommunications (landline, cell phone, internet, etc.) to fail within 100 miles, meaning voice, text, and data are not working. Impacted individuals were relocated to area shelters, and they wish to inform their family members of their status and whereabouts.

Safety is the NUMBER ONE PRIORITY and all amateur radio operators shall prioritize safety over all other objectives.

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

6. Prepared by: Name: Aaron Hulett K8AMH Position/Title:North Texas STM Signature: /*Aaron Hulett*/

*** EXERCISE ***

*** EXERCISE *** **INCIDENT BRIEFING (ICS 201)**

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
2023 WGD Traffic Exercise	20230812-01	Date: 8/12/2023 Time: 1000 CDT

7. Current and Planned Objectives:

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

1. Ensure the safety of all participating in the exercise.

2. Primary Objective: Assess the ability of the National Traffic System (NTS) and other traffic nets within and around the West Gulf Division to respond to a major event and relay welfare messages throughout the United States.

3. Secondary Objective: Assess the ability to gather, consolidate, and report traffic handling activities, including traffic net operations (number of check=-ins, volume of traffic relayed, etc.), traffic handler station activity logs (number of pieces of traffic received, sent, and delivered), and other pertinent significant activities.

4. Individual Objective: Assess the ability to successfully relay traffic towards its designated infrastructure access point without relying on infrastructure such as phones, email/internet access, or other off-the-air methods.

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

8. Current and Planned Actions, Strategies, and Tactics:

Time:	Actions:
1000	Establish traffic nets, exercise traffic may be introduced into the traffic system.
1000 - 1400	Traffic handlers relay traffic from and to the affected area, deliver traffic, and originate responses.
1330	No further origination of messages after this time – handlers only continue to relay existing traffic.
1400	Functional exercise ends; all further traffic handling ends, even if already in route to its destination.
1430	Hold hot wash discussion via Zoom call.
HHMM	
NLT 16AUG	Participants compile and turn in final reports to support documenting the exercise and highlight any
HHMM	key data point and lessons learned. (No later than August 16, 2023.)
HHMM	[END]
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	
HHMM	

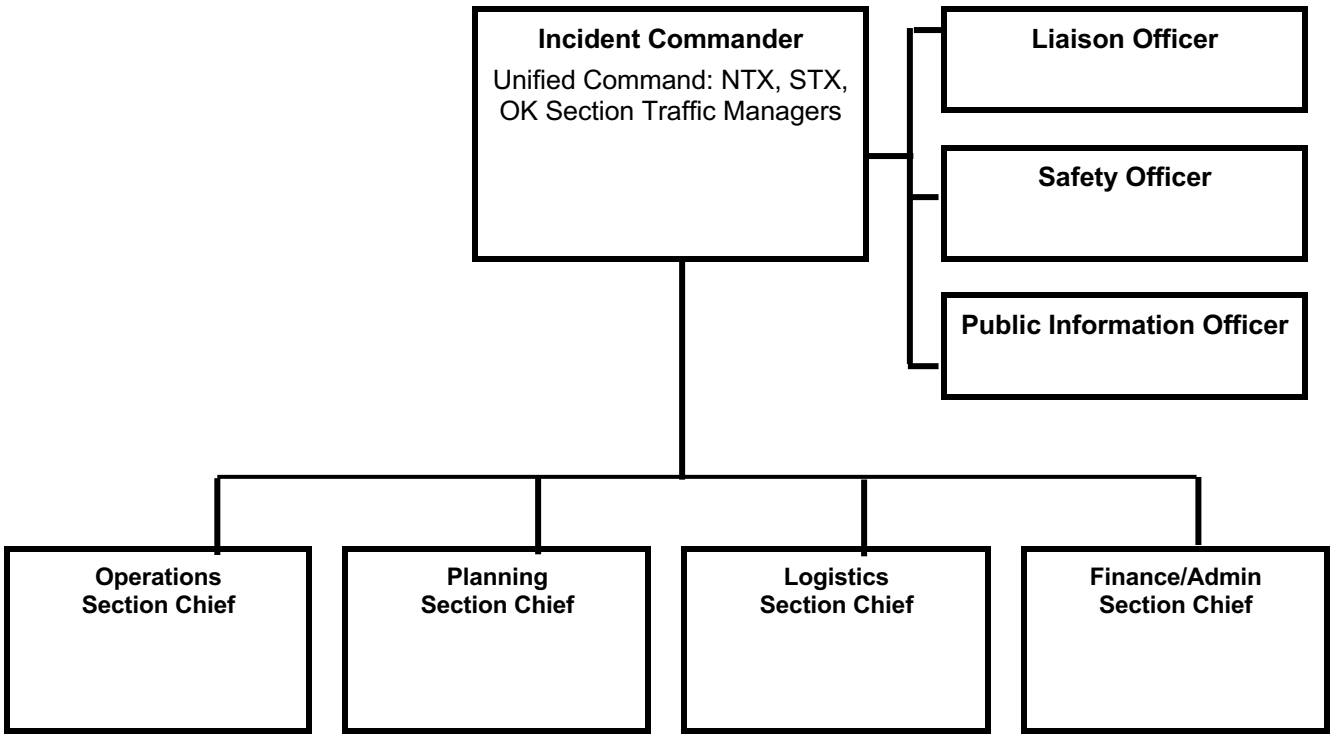
6. Prepared by: Name: Aaron Hulett Position/Title: North Texas STM Signature: /*Aaron Hulett*/

*** EXERCISE ***

INCIDENT BRIEFING (ICS 201)

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
2023 WGD Traffic Exercise	20230812-01	Date: 8/12/2023 Time: 1000 CDT

9. Current Organization (fill in additional organization as appropriate)**:**



6. Prepared by:	Name: Aaron Hulett	Position/Title: North Texas STM	Signature: /*Aaron Hulett*/
ICS 201, Page 3		Date/Time: 8/2/2023 5:57 PM	

*** EXERCISE *** **INCIDENT BRIEFING (ICS 201)**

1. Incident Name: 2023 WGD Traffic Exercise	2. Incident Number: 20230812-01	3. Date/Time Initiated: Date: 8/12/2023Time: 1000 CDT

10. Resource Summary:

Resource	Resource Identifier	Date/Time Ordered	ETA	Arrived	Notes (location/assignment/status)
RRI Digital Traffic Net	RRI-DTN	12AUG23 1000	1000	☐	International Level
Texas Traffic Net	TTN	12AUG23 1000	1200	☐	7.285 MHz – Regional Level
7290 Traffic Net	7290	12AUG23 1000	1000	☐	7.290 MHz – Regional Level
NTS Oklahoma Digital Traffic Net	NTSOK	12AUG23 1000	1000	☐	Oklahoma Level
Houston Local Traffic Net	HLTN	12AUG23 1000	1000	☐	147.000 (+) PL 103.5 – Houston Local
Dallas/Fort Worth Traffic Net	DFWTN	12AUG23 1000	1000	☐	Primary 146.72 MHz (-) PL 110.9 – DFW Metroplex Local
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	

6. Prepared by: Name: Aaron Hulett Position/Title: North Texas STM Signature: /*Aaron Hulett*/

*** EXERCISE ***

*** EXERCISE *** **INCIDENT OBJECTIVES (ICS 202)**

1. Incident Name:	2. Operational Period:	Date From: 8/12/2023	Date To: 8/12/2023
2023 WGD Traffic Exercise		Time From: 1000 CDT	Time To: 1400 CDT

3. Objective(s):

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

1. Ensure the safety of all participating in the exercise.
2. Primary Objective: Assess the ability of the National Traffic System (NTS) and other traffic nets within and around the West Gulf Division to respond to a major event and relay welfare messages throughout the United States.
3. Secondary Objective: Assess the ability to gather, consolidate, and report traffic handling activities, including traffic net operations (number of check=-ins, volume of traffic relayed, etc.), traffic handler station activity logs (number of pieces of traffic received, sent, and delivered), and other pertinent significant activities.
4. Individual Objective: Assess the ability to successfully relay traffic towards its designated infrastructure access point without relying on infrastructure such as phones, email/internet access, or other off-the-air methods.

4. Operational Period Command Emphasis:

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

Successful relaying using clear, concise, responsible traffic handling practices and professional delivery by phone explaining that the message is part of an exercise and thanking addressees for their participation.

General Situational Awareness

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

Any real-world incident supersedes this exercise. In the event of an actual incident, the exercise will be suspended until the emergency is resolved or terminated.

5. Site Safety Plan Required? Yes ☐ No ☒

Approved Site Safety Plan(s) Located at: _____

6. Incident Action Plan (the items checked below are included in this Incident Action Plan)**:**

☐ ICS 203	☐ ICS 207	Other Attachments:
☒ ICS 204	☒ ICS 208	☐ _____
☒ ICS 205	☐ Map/Chart	☐ _____
☐ ICS 205A	☐ Weather Forecast/Tides/Currents	☐ _____
☐ ICS 206		☐ _____

7. Prepared by: Name: Aaron Hulett Position/Title: North Texas STM Signature: /*Aaron Hulett*/

8. Approved by Incident Commander: Name: Aaron Hulett Signature: /*Aaron Hulett*/

*** EXERCISE *** **ASSIGNMENT LIST (ICS 204)**

1. Incident Name:	**2. Operational Period:**	**3.**
2023 WGD Traffic Exercise	Date From: 8/12/2023 Date To: 8/12/2023 Time From: 1000 Time To: 1400	Branch: Division:

4. Operations Personnel:	Name	Contact Number(s)	
Operations Section Chief:		XXX-XXX-XXXX	Group:
Branch Director:		XXX-XXX-XXXX	Staging Area:
Division/Group Supervisor:		XXX-XXX-XXXX	

5. Resources Assigned:

Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
RRI-DTN	Radio Relay Intl.			
TTN	Sandor Wetsel			
7290	Jo Ann Keith			
NTSOK	Ed Hatch			
HLTN	Bill Novak			
DFWTN	Korky Kathman			

6. Work Assignments:

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

Relay exercise traffic from and to the Houston metropolitan area and infrastructure access points in North Texas and Oklahoma. All exercise traffic shall bear the priority “TEST WELFARE”. See example FSD-244 at the end of this IAP.

Turn in end of exercise reports:

- Relay Stations: Copies of radiograms, station activity reports (ORIGINATE/SEND/RECEIVE/DELIVER/TOTAL)
- Net control stations: Net reports (QNI, QTC, QTR, check-in roster)

7. Special Instructions:

Traffic moving through the simulated impacted infrastructure zone must be relayed over the air. Relay by phone, email, or other non-over the air means is not permitted within this impact area. Once the traffic exits the simulated impacted infrastructure zone, this restriction no longer applies.

8. Communications (radio and/or phone contact numbers needed for this assignment)**:**

Name	/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)
Ed Hatch	/OK STM	405-209-3677
Sheree Horton	/STXSTM	713-299-6994
Aaron Hulett	/NTXSTM	430-277-5687
	/	

9. Prepared by: Name: Aaron Hulett Position/Title: NTX STM Signature: /*Aaron Hulett*/

*** EXERCISE ***

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

1. Incident Name:	2. Date/Time Prepared:	3. Operational Period:
2023 WGD Traffic Exercise	Date: 8/2/2023 Time: 17:57	Date From: 8/12/2023 Date To: 8/12/2023 Time From: 1000 Time To: 1400

4. Basic Radio Channel Use:

Zone Grp.	Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode (A, D, or M)	Remarks
		7290 Traffic Net		Traffic Handlers	7.290 MHz		7.290 MHz		A	Operating from 10 am to noon
		Texas Traffic Net		Traffic Handlers	7.285 MHz		7.285 MHz		A	Operating from noon to 2 pm
		Houston Local 1		Traffic Handlers	147.00 MHz	103.5 Hz	147.60 MHz		A	WD5X Repeater
		Houston Local 2		Traffic Handlers	145.19 MHz	123.0 Hz	144.59 MHz		A	W5BSA Repeater
		Houston Simplex		Traffic Handlers	146.58 MHz		146.58 MHz		A	
		DFW Local 1		Traffic Handlers	146.72 MHz	110.9 Hz	146.12 MHz		A	WA5CKF Repeater
		DFW Local 2		Traffic Handlers	146.88 MHz	110.9 Hz	146.28 MHz		A	W5FC Repeater
		DFW Simplex		Traffic Handlers	146.55 MHz				A	

5. Special Instructions:

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

For repeaters:
RX Freq – station receive (repeater output)
TX Freq – station transmit (repeater input)

6. Prepared by (Communications Unit Leader): Name: Aaron Hulett K8AMH Signature: /*Aaron Hulett*/

*** EXERCISE ***

*** EXERCISE *** **SAFETY MESSAGE/PLAN (ICS 208)**

1. Incident Name:	2. Operational Period:	Date From: 8/12/2023	Date To: 8/12/2023
2023 WGD Traffic Exercise		Time From: 1000	Time To: 1400

3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

Safety is the number one priority for all participating.

If you have a real-world emergency at any time during the exercise, break into the net using the prowords BREAK BREAK followed by your call sign and the words, “real world emergency.” The exercise will be suspended at that operating level (HF frequency, local repeater, etc.) until the emergency is resolved.

Stations are permitted, if desired, to participate in the test at home or at a remote location. Regardless of the operating location, amateur radio operator safety is the number one priority, and no one participating in the exercise should perform any action outside of their capabilities, subject themselves to a dangerous situation, or otherwise jeopardize the safety of themselves or others.

Amateur radio operators electing to test using emergency communications kits (go-kits) shall use appropriate caution when operating any generators, setting up stations in remote areas, or any other related activities. These stations shall also monitor local conditions, including the weather, and take appropriate precautions and actions should conditions warrant.

*** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE *** EXERCISE ***

4. Site Safety Plan Required? Yes ☐ No ☒

Approved Site Safety Plan(s) Located At:

5. Prepared by:	Name: Aaron Hulett	Position/Title: North Texas STN	Signature: /*Aaron Hulett*/
ICS 208	IAP Page 4	Date/Time: 8/2 17:57	

*** EXERCISE ***

AMATEUR RADIO DISASTER WELFARE MESSAGE

Number	Precedence	HX	Station of Origin	Check	Place of Origin	Time filed	Date
139	~~TEST~~ W		K8AMH	ARL 12	HOUSTON TX	1620	AUG 12

TO John Smith
123 Fake St
Anytown, USA 12345

Message Receipt Or Delivery Information
Operator and Station _____
Sent To _____
Delivered To _____
Date _____ Time _____

Telephone Number 123 555 1234 email@example.com

(CIRCLE NOT MORE THAN TWO STANDARD TEXTS FROM LIST BELOW)

(ARL ONE) Everyone safe here. Please don't worry.
ARL TWO Coming home as soon as possible.
ARL THREE Am in _____ hospital. Receiving excellent care and recovering fine.
ARL FOUR Only slight property damage here. Do not be concerned about disaster reports.
ARL FIVE Am moving to new location. Send no further mail or communications. Will inform you of new address when relocated.
ARL SIX Will contact you as soon as possible.
(ARL SIXTY FOUR) Arrived safety at shelter 12 in downtown Houston.

Time	Date	Telephone	Signature
11:07 AM	8/12	567 555 8901	Jane Doe

THE AMERICAN RADIO RELAY LEAGUE
RADIOGRAM
VIA AMATEUR RADIO

Number	Precedence	HX	Station of Origin	Check	Place of Origin	Time Filed	Date
139	TEST W		K8AMH	ARL 12	HOUSTON TX	1620	AUG 12

TO JOHN SMITH
123 FAKE ST
ANYTOWN USA 12345

This Radio Message Was Received At
Amateur Station _____ Phone _____
Name _____
Street Address _____
City and State _____

Telephone Number 123 555 1234 EMAIL AT EXAMPLE DOT COM

EXERCISE	ARL	ONE	ARL	SIXTY
FOUR	SHELTER	12	IN	DOWNTOWN
HOUSTON	EXERCISE			

JANE DOE

From / Date / Time — REC'D	To / Date / Time — SENT
This message was handled free of charge by a licensed Amateur Radio Operator whose address is shown in the box at right above. As such messages are handled solely for the pleasure of operating. No compensation can be accepted by a "Ham" operator. A return message may be filed with the "Ham" delivering this message to you. Further information on Amateur Radio may be obtained from A.R.R.L. Headquarters 225 Main Street, Newington, CT 06111	The American Radio Relay League, Inc., is the national membership society of licensed radio amateurs and the publishers of QST Magazine. One of its functions is promotion of the public service communications among amateur operators to that end. The League has organized the National Traffic System for daily nationwide message handling.

FSD-244 (1/04)

*** EXERCISE ***